

Terminal Install Checklist

Terminal Setup Document

Category	Task	Checked?
System	Verify Operating System meets PCI requirements (Operating System still supported – Windows Updates).	<input type="checkbox"/>
Equipment Info	Get make, model, serial numbers for Terminal, Printer, display, scanner, and cash drawers.	<input type="checkbox"/>
Date and Time	Set correct time/time zone with daylight savings time (if applicable).	<input type="checkbox"/>
	Select Internet Time tab > check 'Automatically synchronize time with Internet Time Server'.	<input type="checkbox"/>
	Click Change Date and Time >> Click calendar Settings >> Click Time >> Short Time h:mm tt >> Long Time h:mm:ss tt	<input type="checkbox"/>
Taskbar Settings (Win 10 & 11)	Right-click the taskbar.	<input type="checkbox"/>
	Uncheck "Show Task View button".	<input type="checkbox"/>
	Click "Search" and change to "Hidden".	<input type="checkbox"/>
	Disable the show cortana button if available	<input type="checkbox"/>
	Click Settings. Only "Lock the taskbar" should be turned on.	<input type="checkbox"/>
	Navigate back to System and then to the Notification area. Turn off all icons except for time, network, touchscreen calibration, and keyboard.	<input type="checkbox"/>
	Press and Hold Taskbar >> Search >> Hidden >> Next click Settings >> Turn on Lock the taskbar - turn all other options off >> navigate to Notification area >> Select Turn system icons on/off >> Select Clock, Network, Touch keyboard only >> Select which icons appear on the taskbar >> Select Touch Studio Daemon and Network only.	<input type="checkbox"/>

Terminal Install Checklist

	Unpin every other taskbar pins except for tonic and Chrome from taskbar	
Windows Personalization	"Background" change to a Solid Color (Navy Blue).	<input type="checkbox"/>
	"Lock screen" turn off show lock screen.	<input type="checkbox"/>
	"Start" Turn all off.	<input type="checkbox"/>
	Settings >> Personalization >> Lock Screen >> Background >> Change background to solid color >> Choose Lock screen >> Background >> Turn off Show lock screen background picture on the sign-in screen >> Select Start >> Turn all options off.	<input type="checkbox"/>
Windows System Settings	"Notifications" turn off Get notifications from apps and other senders, and any other check boxes selected on this screen	<input type="checkbox"/>
	"Multitasking" turn off.	<input type="checkbox"/>
	Settings >> System >> Notifications and actions >> Turn all off except Network (choose Add or remove quick actions).	<input type="checkbox"/>
Devices and Printers	Select printers & Scanners Click "Add Printer".	<input type="checkbox"/>
	Select The Printer I Want Isn't listed	
	Select "Local Printer With manual settings" using LPT1.	<input type="checkbox"/>
	For the driver, select Generic -> "Generic/Text only".	<input type="checkbox"/>
	Select Do Not Share this printer	
	Check (leave Generic/Text only name), don't test and click finish.	<input type="checkbox"/>
	Make sure Generic Text is the default printer.	<input type="checkbox"/>

Terminal Install Checklist

	Devices and Printers >> Control Panel >> Devices and Printers >> Add Printer >> Click Printer that I want isn't listed >> Add local printer or network printer with manual settings >> Use existing port LPT 1 >> Next >> Use Manufacture box >> Scroll to Generic >> In the Right Printers box select Generic Text Only >> Next >> Enter Generic / Text Only as printer name >> Next Select share this printer >> Next >> Do not print the test page >> Select Finish >> Press and Hold Generic / Text printer option >>	<input type="checkbox"/>
Display	Windows 10 – Settings in the Start Menu, click System > Display > set the resolution to the highest available.	<input type="checkbox"/>
	Settings >> System >> Display >> Advance display settings >> Select recommended resolution >>	<input type="checkbox"/>
Network & Sharing Center	Select Network and sharing center select connections , Properties, and uncheck tcp/ip version 6.	
	Open up Properties, click Configure, Power Management, and uncheck Allow the Computer to Turn Off This Device To Save Power.	
Internet Options	Install Google Chrome.	<input type="checkbox"/>
	Add Chrome as default browser	
	Setup www.tonicpos.com as the default page.	<input type="checkbox"/>
	Pin Chrome to the taskbar.	<input type="checkbox"/>
	Navigate to Secure.tonicpos.com/public and download the most up to date tonic EXE and install	
Personalize	(skip this step for KVD,KDS) Set screensaver to “Photos” with 10 minutes as the wait before the screensaver shows.	<input type="checkbox"/>
	Uncheck ‘On Resume, password...’.	<input type="checkbox"/>
Power Options	Change Plan Settings.	<input type="checkbox"/>
	“Put Comp to sleep” to Never.	<input type="checkbox"/>
	“Turn off display” to Never.	<input type="checkbox"/>

Terminal Install Checklist

	"Dim the display" to Never.	<input type="checkbox"/>
	Change Advanced Power Settings - Turn Off Hard Disk After - Set to "0/Never".	<input type="checkbox"/>
	Change power plan to the highest performance option available	
	Choose What Power Buttons Do Under Power Options Select change settings that are currently unavailable, Unselect all	<input type="checkbox"/>
	Change the following: When I press the power button –"Shut down"; When I press the sleep button – "Do nothing".	<input type="checkbox"/>
Update and security	Navigate to Windows security, Firewall and network protection, turn off for private and public networks,	
	Allow an app through the firewall, change settings, allow another app, find tonic(ordyx one) under program files 86	
	Virus threat protection, manage settings, add or remove exclusions, add exclusion , folder, C drive, Program files 86, tonic (ordyx one), then add another exclusion , c drive, Users, Tonic(ordyx one)	
Programs and Features	Disable or Remove any non TonicPOS remote access software (i.e., VNC, LogMeIn, TeamViewer) as well as any anti-virus (i.e., Norton).	<input type="checkbox"/>
System	For Computer name enter "(Store #)-TS1" example 0999-TS1 (0999 being the store number).	<input type="checkbox"/>
	Choose Restart Later	
User Accounts	Delete all admin accounts except 1.	<input type="checkbox"/>
	Disable Guest Account.	<input type="checkbox"/>
Windows Updates	Settings > Windows Update: Install all Microsoft updates.	<input type="checkbox"/>
	Enable automatic updates.	<input type="checkbox"/>
	Adjust business hours accordingly for updates download/Restart.	<input type="checkbox"/>

Terminal Install Checklist